

WELCOME BACK all **RETURNING** students and a **HUGE WELCOME** to **NEW** students to Lisgar Collegiate Institute! All staff are committed to ensuring you are provided opportunities to reach your potential in our academic and co-curricular programs. We hope you become involved in some way in the Lisgar Community by joining a club, team, music ensemble, or student council event.

Research indicates that the most successful individuals are highly organized and manage their time wisely. We encourage you to use this Planner to assist with the scheduling of all activities in your life and to keep track of Lisgar’s calendar and events. Teachers will be supporting the improvement of your organizational skills by reinforcing the use of this Planner.

We wish everyone a year filled with interesting and rewarding challenges, success, and fun!

Alere flammam!

Mrs. Karen Gledhill
Principal

Mrs. Anne McKillop-Ostrom
Vice-Principal



Mr. Mark Goebel
Vice Principal

TIME	DAY 1	DAY 2
8:50 - 10:05	PERIOD 1	PERIOD 2
10:10- 11:25	PERIOD 2	PERIOD 1
11:25 - 12:25	LUNCH	LUNCH
12:25 - 1:40	PERIOD 3	PERIOD 4
1:45 - 3:00	PERIOD 4	PERIOD 3

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ACADEMIC DISHONESTY

Introduction

“Work that is plagiarized or not the student’s original material will not be included among the assessment evidence that is considered for grading purposes. Teachers will inform students of what constitutes academic fraud at the beginning of the semester/school year. Students will be advised of the consequences of academic fraud at the beginning of the school year. The behaviour of academic fraud will be consequenced within the guidelines of the school code of conduct. Fraudulent work provides ‘zero evidence’ of a student’s knowledge or skills related to the expectations being evaluated. A mark of zero will represent the student’s absence of evidence of that learning. The student will be given additional opportunities to demonstrate achievement of the defined curriculum expectations.” (Section 5.3 of Procedure PR.584.CUR – Assessment, Evaluation and Reporting of Student Achievement)

Consequences for plagiarism or for cheating on quizzes, tests, and examinations will vary based on the age, maturity, and intent of the student as well as on the frequency of this behaviour. The series of consequences which will follow after a first-time instance of plagiarizing or cheating will include: a debriefing of the incident with a member of the administration, a phone call home to a parent if a student is under the age of 18, the addition of the student’s name to a log, a written apology to the teacher, a learning component which includes the completion of a “Dishonesty” assignment as well as research into the consequences of cheating at the post-secondary level, and remaining out of class for the next scheduled class. A grade 9 or 10 student who plagiarizes or cheats a second time will be given a half day in-school sanction; subsequent instances of cheating will be consequenced based on a progressive discipline approach. (i.e. day long in-school sanction and referral to Behavioural Consultant, one day suspension) A grade 11 or 12 student who plagiarizes or cheats the first time will be given a half day in-school sanction; subsequent instances of cheating will be consequenced based on a progressive discipline approach (e.g. day long in-school sanction and referral to Behavioural Consultant, one day suspension). The student will be given an additional opportunity to demonstrate achievement of the defined curriculum expectation. Students who plagiarize or cheat on quizzes, tests, and examinations may forfeit eligibility for in-school bursaries/scholarships/awards and letters of reference as well as participation in co-curricular activities.

Plagiarism, whether done accidentally or deliberately, is the undocumented and/or unauthorized use of another's work in written, verbal, or graphic form. To avoid plagiarism, students must credit all electronic, print, and oral sources used in the completion of work. Such sources include the following: graphics, music, slogans, codes, models, inventions, recordings, film, television, videos, Internet information, academic assignments, books, periodicals, government publications, promotional materials, lyrics, ideas, interviews, lectures, discussions, group work, etc. Consult the library style guide and/or your teacher for guidance on how to document sources. Even if a bibliography or "Works Cited" is not part of the assignment, prepare and submit a list of any sources used and consulted. To avoid unintentional plagiarism, keep track of all sources, take careful notes, and maintain a working bibliography.

ACTIVITIES, CLUBS AND ORGANIZATIONS

While your chief aim should be success in your academic courses, you can at the same time broaden your outlook and further develop your talents by joining and participating actively in some of the extracurricular activities of the school. These various activities and organizations are directed by members of the staff and form a valuable addition to school life. We strongly recommend that you participate in the athletic programme and become an active member of one or two of the extracurricular activities.

Music Ensembles:

Senior Orchestra	Wind Ensemble
Intermediate Orchestra	Symphonic Band
Junior String Orchestra	Junior Concert Band
String Ensemble	Lisgar Singers
Senior Jazz Band	String Jazz
Junior Jazz Band	

Service Clubs and Activities, Cultural and Special Interest Clubs and Organizations:

Alpine Ski and Snowboard Club	Language Club
Amnesty International	LEAF
Anime Club	Lisgar Christian Fellowship
Audio-Visual Association	Lisgar Debating Society
Badminton Club	Lisgar Sports Council
Best Buddies	Lisgarwrite
Biomedical Club	Literary Teacup

Cappies:Theatre Critic Team	Live It Up
Dance Club	Rainbow Club
Drama Club	Reach For The Top
Games Room Club	Rowing Club
GO Club	Ski and Snowboard Club
Graphic Arts Club	Space Sim
Improv Club	Students' Council
Key Club	Tennis Club
Kiwanis Educational Club	VOX LYCEI
Knitting Club	

Students' Council

Lisgar's Students' Council organizes and directs most student activities throughout the year. The Co-Presidents for the following year are elected in the Spring, and they appoint Directors for the Committees of Council: Assemblies, Day Events, Fund-raising, Leadership, Goodwill, Night Events, Publicity, and Student Affairs. The Co-Presidents also appoint a Treasurer/Secretary. There are two levels of Council: Executive (which includes Co-Presidents, Directors, Treasurer/Secretary, and Teacher-Advisor) and Core (which includes executive, convenors, grade reps, club and organization reps, and student trustee).

The Students' Council Executive for 2008-2009 is as follows:

Co-Presidents:	Jeremy Chitpin and Jamie Gardiner
Student Trustee:	Jenn Tran
Directors/Portfolios:	Sarah Mackenzie and Silvie Cheng (Leadership)
	Molly Teitlebaum (Secretary)
	Hongwei Liu (Assemblies)
	Anna Gilmer (Goodwill)
	Hannah Wei (Spirit)
	Cindy Ma (Night Events)
	Esta Nel (Fundraising)
	Jamie Wong (Publicity)
	Blaire McKim and Amrita Pal (Student Affairs)

ADVANCED PLACEMENT (AP) PROGRAM

Enrolment in a course is subject to the permission of the AP teacher or Department Head. The AP fee is due by the end of the first month of the semester in which the classroom component is taught. (i.e. September 30th or February 27th.) The current fee is \$120.00 for each course. Students who decide not to write an AP exam must notify Lisgar's Student Service office, in writing, by March 9th. No refunds will be given after this time. All AP exams are written in May. Students will also write the regularly scheduled exam at the

end of the semester and must meet the requirements of the Ontario curriculum in order to earn a credit towards the secondary school diploma (OSSD). *Non credit-bearing for OSSD.

2008 – 2009 AP Course Offerings		Exam (4 to 5 hours in length)
FEF3UR	French Language	Mon. May 4 11:45 a.m.
MDM4UR	Statistics	Tues. May 5, 11:45 a.m.
ENG4UR	English Literature	Thurs. May 7, 7:30 a.m.
FEF4UR	French Literature	Thurs. May 7, 11:45 a.m.
CHY4UR	European History	Fri. May 8, 11:45 a.m.
AMU/AMS4MR	Music Theory	Mon. May 11, 7:30 a.m.
EWC4UR	English Language	Wed. May 13, 7:30 a.m.
LVLCUR*	Latin Vergil	Fri. May 15, 11:45 a.m.

Agenda: Your Student Planner and Time Management

Success follows the wise use of time. A regular study schedule - a set of routines - is immeasurably valuable. Use this planner to set it up, and then stick to it. Resist the temptation to "cram" for tests. Twenty minutes of study each school night is many times more effective and far less tiring than 3 hours spent the night before a test or exam. The Student Services Department will be happy to supply you with suggestions for improving your study skills, and, if necessary, will counsel you in this area.

Using Your Agenda

1. On the monthly calendar pages, record all test dates as well as all other deadlines for major assignments.
2. Remember to "chunk down" your preparation time for these tests and assignments and write these "chunks" on your calendar pages.
3. Each Sunday night, check the calendar to see what is coming up for the week.
4. Consistently and accurately record all your homework for the day in your agenda on the daily planner pages.
5. Be realistic. Use your agenda to schedule your other commitments and interests; however, be sure to give your homework and review the high priority they deserve.
6. If you want to be the best you can be, you must organize, plan, do your homework, and review for tests.
7. If you do not have any homework on a given day, use the time normally set aside for homework to review, practice, and reach ahead.
8. Remember to keep track of the marks you receive for evaluations at the

back of your agenda.

ATHLETICS

Athletic Eligibility and the OFSSA Transfer Rule

If you are a student in grade 10-12 and did not attend Lisgar last year, you are required to fill out a transfer appeal to be eligible to play on an interscholastic team. Transfer forms may be picked up from the Athletic Director in the physical education office. Strict transfer submission deadlines for each season of play are set by The National Capital Athletic Association (NCSSAA). It is essential that new students have their transfer forms and documentation submitted as soon as possible for submission to The NCSSAA.

Interscholastic Sports:

Student interest and commitment, availability of interested staff members to coach and advise teams, constraints of practice and game times and budgetary limitations will determine which sports are offered.

Fall Teams:	Winter Teams:	Spring Teams:
Junior Girls' Basketball	Junior Boys' Basketball	Girls' Rugby
Senior Girls' Basketball	Senior Boys' Basketball	Jr. & Sr. Boys' Rugby
Cross Country Running	Nordic Skiing	Track and Field
Junior Boys' Soccer	Junior Girls' Volleyball	Girls' Soccer
Senior Boys' Soccer	Senior Girls' Volleyball	Rowing Club
Senior Boys' Volleyball	Junior Boys' Volleyball	
Girls' Ice Hockey	Badminton	
Boys' Ice Hockey	Snowboarding	
Golf	Alpine Skiing	
Swimming		

Intramurals:

Participation is the major focus of the intramural program. A wide variety of activities are open to all Lisgar students. The events are organized by Lisgar Sport Council and take place during the lunch period. Some of the events include basketball, volleyball, indoor soccer, floor hockey, table tennis, low organization games and student-teacher challenges.

Lisgar Sport Council:

This student organization is open to all students wishing to develop their leadership skills by organizing and facilitating intramural and interscholastic events. Students who contribute to athletics through the

LSC and interscholastic sports over the course of their high school careers may be eligible for the Lisgar Athletic "L" Award upon graduation.

ATTENDANCE PROTOCOL

Regular attendance and punctuality are keys to success. We expect students to be on time and to be absent from class only when ill or when excused by parents. If you must be absent, notify the school at once. Active learning and the completion of assignments on time will allow you to reach your potential. Give yourself and fellow students the chance to optimize this potential. Come to class with all books and necessary learning materials.

Absence from School

If you are absent from school and you are under the age of eighteen, your parent or guardian should contact the Attendance office at 232-7874 before school hours. The Synvoice Attendance System will phone home automatically to report daily absences in subject periods. On returning to school after any absence, you are required to show a note to your Period 1 teacher that day. You will receive a permit that must be shown to your teachers the next time you are in attendance in each class. Students are responsible for all work missed during an absence, regardless of the reason for the absence. If you have missed any evaluation or a due date for an assignment during your absence, you must speak with your teacher to make appropriate arrangements regarding make-up tests or extensions for assignments.

Extended Absence Protocol

Students requesting an extended absence must have a parent make this request in advance in writing to the Principal.

Lates to Classes

Lates to classes will be addressed and consequenced by teachers. Teachers will refer students to a Vice-Principal, should the need arise.

Lates to School

Students who arrive late to school during the first period will report directly to their first period class. If the late is explained by a note written by a parent, the student will give this note to his or her first period teacher. If a student arrives late to school during the second period, the student must report to the Main Office. If a student who has been absent from school all morning arrives at school during the lunch hour or during the afternoon, the student must sign in at the Main Office. If a student

who has been in school all morning arrives late after lunch, the student should report directly to class.

Leaving School during the School Day

If you need to leave the school during the day, you must bring a note from your parent or guardian (if you are under 18) to the Main Office prior to signing out. The note should state the following: student name in full, present date, reason for signing out, name of parent/guardian, his/her signature, and his/her day contact phone number. If you do not have a note, staff in the Main Office will need to phone home to verify the reason for leaving school. You may request the privilege of writing your own notes if you are over 18 years old; these notes should be written as official letters in the aforementioned format. Should you return the same day, you must sign in at the Main Office. If you need to leave school during the day for illness, you are expected to report to the Main Office where staff will consult with parents and/or administration.

Truancy

Habitual neglect of duty to attend class will result in escalating consequences:

- a) subject teacher /parents informed if the student is under 18 years of age;
- b) Referral to Vice Principal

AWARDS

Lisgar Collegiate “L” Award

The Lisgar “L” is to be awarded for all-round achievement, including academic work, non-academic activities, and character, with emphasis on non-academic rather than academic achievement and on character and influence.

OCDSB Silver Medal

Recognition will be granted to Secondary School students who obtain an average of 90% or over in the current year's work (the last 12 months) in grades 9, 10 and 11. In grades 9, 10 and 11 the courses (8 in grades 9 and 10; 7 in grade 11) used to calculate the Silver Medal awards can be at any grade level (e.g. a grade 10 student could be taking seven grade 10 courses and one grade 11 course). For the grade 12 Silver Medal award, the 6 courses must be taken at the grade 12 level (4U/M/C/O/D) but **need not be taken during the grade 12 year** (a grade 12 credit from the **previous year** could be used). Courses taken at day school,

on-line, at night school, summer school, Saturday language school and through correspondence can be included as long as they were completed in the last 24 months.

Lisgar Academic Achievement Award

The LAAA will be presented to students in grade 12 who have attained a standing of 85% or over in the best 6 grade 12 courses (4U/M/C/O/D) taken anywhere (day school, summer school, night school, on-line, correspondence, Saturday school) in the past 24 months.

The LAAA will be presented to students in grades 9, 10, and 11 who have attained a standing of 80% or over in the best 8 full credit courses (grades 9 and 10) and the best 7 full credit courses (grade 11) at any grade level in the current year's work (in the past 12 months) taken anywhere.

Ontario Scholar Award

The Ontario Scholar Award is granted by the Ministry of Education. The student must have a minimum of 80% on the best 6 grade 12 (4U/M/C/O/D) university preparation, university/college preparation, and/or college preparation courses authorized under OSS and he or she has been recommended by the school Principal for the Ontario Secondary School Diploma (OSSD). Courses may be completed any time, anywhere (i.e. day school, summer school, night school, on-line, correspondence, Saturday school).

Special Awards

For specific descriptions of each of the following Special/Arts/Athletic Awards, please check the binder in the Student Services Office or the Lisgar website. Some of these special awards will be presented to graduating students at the Commencement in June; others* will be presented at the Undergraduate Awards Ceremony on Thursday, October 16, 2008 from 7:00pm – 9:00pm.

ARTS AWARDS

The Robert O. Hursti Award
The Music Director's Award For Band
The Music Director's Award For Orchestra
The Kit Dinning Choral Award
The Director's Award For Drama
The Producer's Award For Drama

ACADEMIC AWARDS

The Argue-Muir Memorial Prize
Dr. Jennifer Armstrong Environmental Award
The Adam Ballantyne Scholarships
The Dorothy Bishop Memorial Prize For Literature
The Marguerite Buchanan Prize for English*
The John Carruthers Prize*
Karen Carson Cairns Prize
Rene Charron Language Award
Isaac Couch Prize
Michel Francois Award
Gazal Special Spirit Bursary
Governor General's Medal
Lieutenant Governor's Award For Volunteers
Canadian Millennium Scholarship Awards
The Robert O. Hursti Award
David Lamperd Biology Award
The Lisgar Collegiate Spanish Prize
Lisgar 150th Music Award
C.P. McArthur Award*
D. Ian Macdonald Prize
Richard And Sybil Macdonald Medal
Walter B. Mann Prize For Excellence In Writing
Marion Meech Award
Mary Kettles Geography Prize*
R.N. MacMillan Award*
Stephen Messinger Memorial Award*
The Keith Milliken Memorial Award
Harry Monsour Memorial Award
J.W. Neil Scholarship
J. H. Nichol Family Award
L.W. Rentner Memorial Award
Rotary Club Of Ottawa Youth Citizenship Award
William Aird Ross Scholarship
Shenkman Scholarship
Wallace H. Showman Prize For Classical Studies
Students' Council Award Of Merit
Students' Council Physics Prize
The Betty Mae Swerdfager Mount Memorial Prize*
John Thorburn Prize
University of Waterloo Pascal Math Contest*
Larry Wade Chemistry Prize
J. W. Wallack Art Grade 12 Award
The J. W. Wallack Grade 11 Award

The Thomas Wardrope Scholarship

ATHLETIC AWARDS

The Frances I. Lee Award
The Donald Macnabb Memorial Trophy
The Girls' Athletic Association Executive Award
Mohammad Zamiruddin Memorial Trophy
Catherine Smith Trophy
The Joe Leggett Trophy
The Ed Mitchell Trophy
The Murray Shoup Trophy
The Fallis-Laughton Trophy
The Pat O'Brien Trophy
The Hartman Chung Award
The 150th Anniversary Award
The Lisgar Athletic "L"
Lisgar Leadership Awards

BUS PASSES

OC Transpo will visit the school in early September to provide an opportunity for students to have their pictures taken. Please refer to the calendar for the date.

CHARACTER DEVELOPMENT

All stakeholders in the school community have identified eight qualities as the focus for character development initiatives at Lisgar. Consult the inside back cover of this planner.

CODE OF STUDENT BEHAVIOUR

Introduction: School Board Code of Conduct (Policy P.125.SCO)

“The Ottawa-Carleton District School Board Code of Conduct sets clear standards of behaviour that apply to all individuals (trustees, students, parents, volunteers, teachers and all other Board staff members) involved in the system when they are on District or school property, on school buses, at school related events or activities, or in other circumstances that

could have an impact on the school climate.

The standards of behaviour in the OCDSB Code of Conduct fall into two categories. **In category one**, all members of the school community shall: (a) respect and comply with all applicable federal, provincial and municipal laws; (b) demonstrate honesty and integrity in all matters including copyright and academic acknowledgement; (c) respect differences in people, their ideas, and their opinions; (d) treat one another with dignity and respect at all times, and especially when there is a disagreement; (e) respect and treat others fairly, regardless of, for example, race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, gender identity, sexual orientation, age, or disability; (f) respect the rights of others; (g) show proper care and regard for school property and the property of others; (h) take appropriate measures to help those in need; (i) seek assistance from a member of the school staff, if necessary, to resolve conflict peacefully; (j) respect all members of the school community, especially persons in positions of authority; and (k) respect the need of others to work in an environment that is conducive to learning and teaching; **In category two**, all members of the school community shall not: (a) engage in bullying behaviours; (b) commit sexual assault; (c) traffic weapons or illegal drugs; (d) give alcohol to a minor; (e) commit robbery; (f) be in possession of any weapon, including firearms; (g) use any object to threaten or intimidate another person; (h) cause injury to any person with an object; (i) be in possession of, or be under the influence of, or provide others with alcohol or illegal drugs; (j) inflict or encourage others to inflict bodily harm on another person; (k) swear at any member of the school community; (l) engage in hate propaganda and other forms of behaviour motivated by hate or bias; (m) commit an act of vandalism that causes damage to school property or to property located on the premises of the school; nor (n) engage in plagiarism or other means of academic dishonesty.

Under the leadership of their principal, **teachers and other school staff** members maintain order in the school and shall hold everyone to the highest standard of respectful and responsible behaviour. As role models, teachers and school staff uphold these standards when they: (a) help students work to their full potential and develop their sense of self-worth; (b) empower students to be positive leaders in their classrooms, school and community; (c) communicate regularly and meaningfully with students and parents; (d) maintain consistent standards of behaviour for all students; (e) demonstrate respect for all students, staff, parents, volunteers, and the members of the school community; and (f) prepare students for the full responsibilities of citizenship; (g) demonstrate conduct in keeping with the provincial Code of Conduct, the OCDSB Code of Conduct, and school rules.

Students shall demonstrate respect for themselves, for others, and for the responsibilities of citizenship through acceptable behaviour. These standards are demonstrated when students: (a) come to school prepared, on time, and ready to learn; (b) show respect for themselves, for others, for those in authority, and for District and school property; (c) refrain from bringing anything to school that may compromise the safety of others; and (d) follow the established rules, take responsibility for their own actions, and encourage/assist peers to follow the rules of behaviour; (e) demonstrate conduct in keeping with the provincial Code of Conduct, the OCDSB Code of Conduct, and school rules.

Parents play an important role in the education of their children, and should support the efforts of school staff in maintaining a safe and respectful learning environment for all students. Parents fulfill their role with respect to the OCDSB Code of Conduct when they: (a) show an active interest in their child's school work and progress; (b) communicate regularly and meaningfully with the school; (c) help their child be neat, appropriately dressed, organized, and prepared for school; (d) ensure that their child attends school regularly and on time; (e) promptly report to the school their child's absence or late arrival; (f) demonstrate conduct in keeping with the provincial Code of Conduct, the OCDSB Code of Conduct, and school rules; (g) encourage and assist their child in following the rules of behaviour; (h) assist school staff in dealing with disciplinary issues involving their child; (i) demonstrate respect for all students, staff, other parents, volunteers, and all other members of the school community; and (j) are engaged in the initiatives that foster a positive, safe school environment."

Cell Phones, Pagers, Laser Pointers, and Photographic Devices

Students must not use, or turn on, cell phones or pagers on school board property. The use of these communication devices is not consistent with the focus on learning. Should parents/guardians need to make urgent contact with a student, please contact the main office and we will be able to locate the individual through the Vice-Principal/Principal. For safety reasons, students are not permitted to have laser pointers on school property. Unauthorized photography and videotaping of OCDSB students and staff is not permitted.

Central Areas Policy

The Cafeteria and the Library Resource Centre are available for students who have a study period. The Library is available for quiet study, while the cafeteria may be used for group work. It is important that when you are in the corridors, you refrain from behaviour which might disrupt normal class activity.

Conduct in Public

Much of the fine reputation of the school has been gained as a result of

the public's perception of our students. When in public, you represent Lisgar C.I. Please conduct yourself accordingly, by being considerate, courteous and respectful when dealing with anyone. In local restaurants, please clean up after yourselves. At school games, by all means support our players enthusiastically, but also respect the achievements of the other team. Profanity is not acceptable either within or outside the school.

The expectation is that all students will demonstrate self-respect, respect others, and take responsibility for their choices, decisions, and actions.

Harassment and Violence

Every student has the right to attend school without concern for her/his safety. Should you at any time have concerns about this issue for yourself or others, advise a member of staff immediately. Students should be aware that intimidation or harassment, either verbal or physical, is unacceptable and will not be tolerated. The Lisgar community has always operated on the basis of respect for others. Students who do not accept this assumption must understand that there will be consequences for inappropriate behaviour.

Everyone must be aware that harassment is illegal under the Ontario Human Rights Code. It can be described as one or a series of comments or conduct of a gender-related, sexual, ethnic, or religious nature that is known, or might reasonably be known, to be unwelcome, unwanted, offensive, intimidating, inappropriate, or hostile.

Because of legal implications, no matter what age the student is, nor who the harasser is, the incident must always be reported to a member of the school administration. No act or threat of violence, whether verbal or physical, will be tolerated. Consequences will be determined by the Ottawa-Carleton District School Board policy.

Provincial Code of Conduct: Standards of Behaviour Respect, Civility and Responsible Citizenship

“All members of the school community must:

- respect and comply with all applicable federal, provincial and municipal laws;
- demonstrate honesty and integrity;
- respect differences in people, their ideas, and their opinions;
- treat one another with dignity and respect at all times and especially when there is disagreement;
- respect and treat others fairly, regardless of their race, ancestry, place

- of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or disability;
- respect the rights of others;
 - show proper care and regard for school property and the property of others;
 - take appropriate measures to help those in need;
 - seek assistance from a member of the school staff, if necessary, to resolve conflict peacefully;
 - respect all members of the school community, especially persons in positions of authority; and
 - respect the need of others to work in an environment that is conducive to learning and teaching;
 - not swear at a teacher or at another person in a position of authority.

Safety

All members of the school community must not:

- engage in bullying behaviours;
- commit sexual assault;
- traffic weapons or illegal drugs;
- give alcohol to a minor;
- commit robbery;
- be in possession of any weapon, including firearms;
- use any object to threaten or intimidate another person;
- cause injury to any person with an object;
- be in possession of, or be under the influence of, or provide others with alcohol or illegal drugs;
- inflict or encourage others to inflict bodily harm on another person;
- engage in hate propaganda and other forms of behaviour motivated by hate or bias;
- commit an act of vandalism that causes extensive damage to school property or to property located on the premises of the school.”

Respect for School Property

Lisgar expects you to exhibit pride in your school by keeping the areas you use clean. You are expected:

- a. To clean up your place in the cafeteria after eating and your desk area in the classroom;
- b. To keep your locker neat and tidy and not write on it or any other property which is not your own;

- c. To use the waste receptacles in the halls, washrooms and outside;
- d. To clean up after meetings of school clubs or activities, inside or outside of the school; and
- e. To reduce, reuse, recycle. Labeled containers are available in classrooms, hallways and cafeteria for recycling paper, empty cans, glass, juice boxes. Please use the appropriate containers.

Smoking

The smoking policy is in agreement with the policy of the Ottawa-Carleton District School Board, which states that there shall be no smoking anywhere on Ottawa-Carleton District School Board property. The "Smoke-Free Ontario Act" is designed to reduce the number of children and teens who start smoking and to protect Ontarians from second-hand smoke. The "Smoke-Free Act" states the following: (a) Giving a cigarette to a friend under 19 could cost you \$365 (b) If you are under 19, buying tobacco from a retailer could cost the salesperson \$365 (c) Smoking anywhere on school property including sitting inside a vehicle could cost you \$305.



COMPUTER RESOURCES AND RULES

Lisgar has extensive computer resources which are available to you even if you are not registered in a computer course. The following rooms are full computer labs: 354 and 157 (both in the South Building) as well as 204, 206 and 409 (North Building). There are also a number of computers in the Library. Generally, all computers in the school have the same software installed. Throughout the year, one of the computer labs is open at lunch for students from 11:43am – 12:20pm every other day; near the end of each term, a computer lab is open every day.

RULES FOR USE OF OCDSB COMPUTER FACILITIES

As a condition of access to Lisgar Collegiate Institute's computer labs, students must agree to the following:

1. The use of the computer labs and of the Internet is strictly for educational purposes.
2. I will be responsible for the computer I am working on, and will report

any incidents of vandalism or theft to the teacher. I will report to the teacher the appearance of any unusual software, graphics and files.

3. I will respect the privacy of information in other people's files, and will not copy, destroy, or use it.
4. I will not attempt to hack or crack the system, load onto the computer any hacking or cracking programs, attempt any unauthorized access to the system, attempt to delete, alter or reposition any electronic documents unless authorized to do so by the teacher or test the network for security breaches. I will not alter configuration or BIOS settings, enter or tamper with the operating system or system settings including, but not limited to, changing the desktop, resolution, icon properties or cursor, unless authorized to do so by the teacher.
5. I will not exploit any security gaps I detect, nor will I pass the information to anyone else, but I will report them to the teacher immediately. I will not help others to break the rules.
6. I will do my best to avoid infecting the school computers with viruses by using anti-virus software to check my diskettes at home or elsewhere, and if this is not available, by having my disks checked by someone in the computer department before using them on the school system.
7. I agree to abide by the Internet Acceptable Use Guideline and understand that my failure to live up to this agreement will have consequences that must be accepted. I also clearly understand that there may not be a second chance. The full version of the guideline is available at the following URL: http://www.ocdsb.edu.on.ca/general_info/Guidelines_for_Internet.htm
8. The use of text passages found on the Internet in essays, projects, Independent Studies, etc. without attribution or credit constitutes plagiarism, even if there is no copyright on the material.
9. I will not send offensive material to others, download it off the Internet, nor knowingly access it.
10. I understand that complete privacy of my own documents and communications cannot be guaranteed. I also understand that the teachers have the right to monitor my use of the computer system, and the Internet, and will remove obscene, abusive, harassing or inappropriate communications without notice.
11. I realize that my postings (and e-mail) must meet the same standards as public written communication including those regulating vandalism, nuisance, harassment and respect for intellectual privacy and property.
12. I understand that there is to be no playing of unauthorized games, nor any games commercially prepared or prepared by students brought into

the labs. This also applies to Internet games. The production of chain letters is also prohibited. No commercially prepared programs are to be brought into the computer labs.

13. I will not print unnecessarily, nor waste resources. Teachers will have the right impose limitations on storage, printing and access time, and I will not attempt to circumvent these limitations. I must also follow proper shutdown procedures.
14. I will use only that software provided by the teachers or authorized by them. I will not attempt to install unauthorized software on the system or onto any computer, including executable and zipped files, nor will I attempt to make a copy of copyrighted software.
15. The use of Win Popup and other messaging software, telnet and programs that allow access to other computers are prohibited.
16. Napster and other similar sites are prohibited. Streaming audio and video are prohibited. Downloading of MP3, MPEG, AVI and other large graphics, video and audio files is prohibited. I will not download any files without the authorization of the teacher.
17. The use of chat rooms is prohibited. MUDs are also prohibited.
18. I will not share my login or password with others, and I will not seek to obtain those of others. I will only work in my own file area and will not communicate anonymously.
19. I am responsible for remembering my own password, for keeping myself informed about these rules and abiding by them. Ignorance of the rules will be no excuse. A fee will be levied for students who require a password re-issued or changed.
20. Food, water and other drinks are not allowed in the computer labs. School bags and coats may not be allowed in the computer labs. The labs are only available for students working on assignments. Friends must wait for you elsewhere. All other school rules also apply.

I understand that if, in the consideration of the school or board administration, I violate this agreement, I may immediately lose my access. Penalties for violation of this agreement may involve any of the following: warning; contact with a parent if the student is under 18 years of age; detention; in-school sanction, suspension; a file kept on me which will be inserted into my OSR along with a letter sent to the principal and parent or guardian; denial of network access; denial of out-of-class usage; contact with School Resource Police Officer; if access is not required for course credit, denial of all access for the remainder of the

term, restitution for any costs involved in fixing the system at the overtime rate for technical staff.

CONTESTS

Accounting: OBEA (Gr. 11/Gr. 12); COIN Challenge Gr. 12

Biology: University of Toronto Biology Exam (Gr. 12);

Sanofi-Aventis Biotalent Challenge (Gr. 12)

Chemistry: Chem 13 News (Gr. 12), Chem. Institute of Canada (Gr.12),

Avogadro (Gr.11), Crystal Growing Contest (all grades)

Chess: Ontario Ottawa-Carleton High School Chess Tournament

Computer Contests: Algonquin Olympics

Geography: Great Canadian Geography Challenge

Languages: Concours d'Art Oratoire, Concours de Français, Spanish Contest,

Latin Sight-Translation Competition

Physics: OAPT (Gr. 11), Sir Isaac Newton (Gr.12), Physics Olympiad (Gr.12)

Science: Cerebral Challenge, Science Fair, Science Olympics, Leonardo

da Vinci Competition (Gr. 12 Math/ Physics/ Chemistry), Galileo

Challenge (Gr. 9/10)

Math Contest Information

To register, see Mrs. Van de Walle in the Math Office (Room 309)

Copies of contests/solutions from previous years are available on-line, free of charge, at www.cemc.uwaterloo.ca. Also check this website for tutorials to help you prepare for the contests.

CONTEST	GRADE LEVEL	ENTRY DEADLINE	FEE (\$)
COMC: WNov.19	Open	Entry Deadline: Oct.24	12
AMC12: WFeb.25	Open	Entry Deadline: Dec.5	5
Pascal: WFeb.18	9	Entry Deadline: Jan. 9	3
Cayley: WFeb.18	10	Entry Deadline: Jan. 9	3
Fermat: WFeb.18	11	Entry Deadline: Jan. 9	3
AIME: TMar.17	-	By Invitation Only	No Fee
Euclid: TApr.7	12	Entry Deadline: Feb. 27	12
Fryer: WApr.8	9	Entry Deadline: Feb. 27	7

Galois: WApr.8	10	Entry Deadline: Feb. 27	7
Hypatia:WApr.8	11	Entry Deadline: Feb. 27	7
CNML: See posted dates	Open	Entry Deadline: None	No Fee
Can.Computing	Open	see Mr. Kronberg.	7
Comp: TFeb.24		Entry Deadline: Jan.9	

COUNSELLING SERVICES AND STUDENT SERVICES

Your teacher-counselors offer assistance with personal issues, academic concerns, and career aspirations. In addition to offering their support, they can help you to access Board and community resources. For more details, please pick up a brochure in the Student Services office, room 219.

Ontario Student Record

You and your parent or guardian are entitled to examine your student record folder. An appointment is required to do so.

Ontario Student Transcript (OST)

As of September 1, 1999 the Ontario Student Transcript (OST) will include:

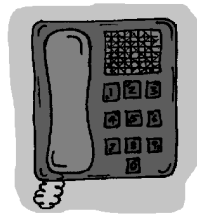
- for Grades 9 & 10 courses, the student's achievement with percentage grades for successfully completed courses only;
- for Grades 11 and 12 courses, all courses taken or attempted, percentage grades earned and credits gained. A course and mark will not be recorded on the OST if the student withdraws before 5 instructional days after the first provincial report card of that semester.

Special Education

Whatever your learning exceptionality, visit the Student Support Room. (Room 203) Provisions for extra time and other accommodations are made through the Learning Support Teachers.

Telephone Numbers

Children's Hospital of Eastern Ontario (CHEO)	737-2328
Operation Go Home	230-4663
Ottawa Distress Centre (24 h)	238-3311
Al-Anon	725-3431
Ottawa Hospital - Civic Campus	761-4621
Ottawa-Carleton Regional Police	236-1222
Ottawa Hospital - General Campus	737-8000
O-C Police Youth Liaison	236-1222



Ottawa Hospital - Riverside Campus	738-7100
AIDS-Sexual Health Info Line	563-2437
Queensway-Carleton Hospital	721-4710
Birth Control Clinic	232-2667
Royal Ottawa Hospital	722-6521
Sex-wise Info Line	232-5522
Children's Aid Society (24h)	733-0670
.Sexual Health Centre (179 Clarence Street)	234-4641

COURSE WITHDRAWAL

If a student withdraws from a grade 11 or 12 course following five instructional days after the first report, “w” (for withdrawal) and the student’s mark at the time of withdrawal will be entered in the credit and achievement columns of the Ontario Student Transcript.

DAILY SCHEDULE

Lisgar Collegiate Institute is a semestered school; the school year is divided into two equal sections. The first semester runs from September through January; the second runs from February through June. Students take a maximum of four subjects per semester and complete each course in one semester. Final examinations, where appropriate, occur at the end of each semester. **Regular attendance and completion of homework are essential for success in a semestered school program.**

Lisgar operates on a two-day cycle. The times of the periods are shown below. **Day 1** will occur on **odd-numbered** calendar days. **Day 2** will occur on **even-numbered** calendar days. Lisgar is open for student activities from 7:30 a.m. until 5:30 p.m. The cafeteria is available as a study area from 8:00 a.m. to 3:15 p.m. each day.

DEPARTMENT HEADS

English and Languages:	Ms. Isaac
Fine Arts, Business and Law:	Mr. Arrigo
Mathematics, Computer Science, and Technological Studies:	Ms. Asselstine
Healthy Lifestyles:	Mr. Ruff

Science:
Social Sciences and Library:
Student Services:

Ms. Hewitt
Ms. Crabtree
Ms. Green

DRESS CODE



This policy was created in collaboration with members from School Council, school administration and Council, Students' staff, in consultation with other schools in the Ottawa-Carleton area. The policy is also consistent with and compliant with the Government of Ontario's Code of Conduct and the policies and Procedures of the OCDSB (Policy P.104.SCO)

The dress code adheres to the following principles: (a) Respect for learning; (b) Decency; (c) Cleanliness; (d) Respect for the rights and dignity of others; Safety of persons and property; (f) Promotion of a drug-free and alcohol-free environment.

At Lisgar the dress code means you must remember to:

1. Keep midriff and back areas covered; underwear should be covered and not visible; tops should have straps on both shoulders, at least 2 fingers wide (Sexually explicit or revealing clothing should not be worn – this includes clothing that is excessively low cut, front or back, tube tops, crop tops, “muscle shirts”, spaghetti straps, or see-through clothing);
2. Wear clothing with appropriate wording or graphics (not related to the consumption of alcohol or illicit drugs, not advocating violence, not related to weapons). In addition, wording or graphics should not be profane, sexist, racist or demeaning to another person;
3. Not wear hats, caps, visors, and hoods (with the exception of religious headgear) on school property, to allow staff and students the opportunity to identify intruders; and
4. Leave bandanas, do-rags or other articles of clothing deemed inappropriate by police and the Safe Schools policy at home, as they are recognized by the OCDSB School Committee to be associated with gang membership.

Expectations:

1. Students who are asked by any school staff member to comply with the dress code will be expected to do so.

EVALUATION

All students must write one formal exam in most courses. Students who miss examinations due to medical reasons must submit a medical certificate to the Principal. In these cases and in other cases of extenuating circumstances (e.g. death in the family), the principal shall decide on the alternative form for the final evaluation in consultation with the subject teacher.

On Tuesday 10 June 2008, Director’s Executive Council approved procedure *PR.584.CUR – Assessment, Evaluation and Reporting of Student Achievement*. **Procedure PR.584.CUR – Assessment, Evaluation and Reporting of Student Achievement shall be implemented in all schools in the OCDSB beginning 02 September 2008.** This procedure will provide the foundation to improve classroom instruction, program delivery and student learning. The procedure outlines the responsibilities of all academic staff in the district with regard to assessment and evaluation, from the Director of Education to the classroom teacher.

The OCDSB’s Assessment and Evaluation Policy (P.083.CUR) and Procedure (PR.584.CUR) can be viewed on the website (ocdsb.ca). *Lisgar Collegiate Institute’s Assessment and Evaluation and Reporting of Student Achievement: Guiding Principles* can be found on the school’s website (lisgar.ca).

EXPENSES

We continue to strive to meet your expectations for a high quality program and provide all students with a variety of experiences. In order to accomplish this, it is necessary to request a School Fee. The voluntary School Fee is \$15.00. This subsidizes the cost of the following:

- Student Planner and student card \$8.50
- Students’ Council activities and events \$1.00

- Interscholastics Programme \$1.00
- Extracurricular activities, Field Trips, Special Events \$4.50

The family fee is \$25 (if two children are attending LCI in 2008-09) and \$35.00 (if three children are attending LCI in 2008-09). The yearbook will be available for purchase until the end of September at a cost of \$35.

Course Fees:

Materials required to meet the expectations of the core curriculum are available without cost to the students. However, for some courses, it is necessary to collect a fee to ensure the viability of the program. In some courses, there are activities and field trips planned which enhance the curriculum. This information will be distributed in September by the subject teachers and in February when Option Sheets are completed.

If you would like to give an extra amount to assist students who are experiencing financial difficulty, all donations will be greatly appreciated.

Please note: No student will be denied an opportunity to fully participate in any core course or extracurricular activity in which he/she would like to be involved, due to financial constraint. For confidential assistance with regard to fees, please contact a member of the administration, guidance counsellor or classroom teacher.

EXTRA HELP IN A SUBJECT



1. Before or after the class, ask the teacher when and where you could meet with him or her to get extra help. Write this in your agenda.
2. Get the names, email addresses, and phone numbers of two students (in each of your courses) whom you can call or email for help when you're doing homework or when you need to be absent from class.
3. The Mathematics department provides Math help in Room 316 from 8:15am -8:45am on Tuesday mornings as well as from 3:15pm – 4:15pm on Wednesday afternoons in Room 316. “The Student Support Room” (Room 203) is open from 8:00am until 3:30pm every day.
4. See your guidance counselor.
5. Seek extra help from a friend.
6. Get extra help from someone in your family.
7. See your guidance counselor to get a tutor. You can also go to the

counselling office bookshelf and copy down names and phone numbers of tutors from the two binders provided. One binder has the names of tutors who are students in the school. Some of these tutors are free and some need to be paid. All of these students have been approved for tutoring by their subject teachers. The other binder contains the names of tutors who are not students at Lisgar. Lisgar does not evaluate these tutors. Some are university students and some are retired teachers; others have tutoring businesses. Most of the tutors in this binder will need to be paid. The binders are on the shelf for any student or parent to access.

FIELD TRIPS

1. If you are on a field trip, you are considered to be in school. You are responsible to your teachers or chaperons as if you were in the building.
2. You are responsible for completing assignments missed because of a field trip. Before the trip, make arrangements with teachers whose classes you will miss.
3. The Ottawa-Carleton District School Board forbids smoking, alcohol, or drugs on any trip organized by the school.

GRADUATE EXIT OUTCOMES

Consistent with Lisgar Collegiate Institute's long tradition of excellence in academics, the arts and athletics, students will pursue their full potential as responsible individuals by focusing on the following areas:

Citizenship

The student will:

- * demonstrate strong citizenship values within both the school community and the community at large;
- * demonstrate pride in school;
- * accept responsibility and act accordingly in relations with others;
- * respect and accept people of different heritage;
- * support initiatives to preserve the environment;
- * support activities which foster equity and social justice; and
- * contribute actively to the welfare of the community.

Communication

The student will:

- * demonstrate the knowledge, skills and attitude needed to understand and express ideas clearly and effectively; and
- * demonstrate proficiency in reading, listening, writing, speaking and

presenting to varied audiences.

Culture

The student will:

- * be tolerant of other cultures and be familiar with diverse art forms;
- * be familiar with a variety of art forms, i.e. visual art, literature, theatre, music and film;
- * participate actively in one or several art forms;
- * understand Canada's diverse cultures and appreciate their systems of values;
- * possess an understanding and tolerance of diverse religious practices; and
- * be aware of historical issues both in Canada and in the world.

Healthy Living

The student will:

- * demonstrate the ability to make personal decisions which lead to a healthy lifestyle;
- * demonstrate a confident and positive sense of self as well as respect for the dignity and welfare of others;
- * make informed decisions and choices in consideration of one's personal values, abilities and aspirations;
- * participate in leisure and fitness activities; and
- * strive for balance in life's activities.

Intellectual Development

The student will:

- * demonstrate ongoing intellectual growth;
- * use creative and critical thinking to solve problems and analyze issues;
- * recognize and apply strategies for effective learning;
- * demonstrate a commitment to lifelong learning;
- * demonstrate flexibility and adaptability to change;
- * value and pursue academic achievement; and
- * make appropriate use of technology, appreciating its limits and potential.

Leadership/ Teamwork

The student will:

- * demonstrate the ability to use acquired social and communication skills to work towards a common goal;
- * delegate responsibility effectively;
- * compromise, achieve group consensus;
- * makes informed decisions;
- * motivate oneself and others; and
- * set goals for oneself and others.

Social / Interpersonal Skills

The student will:

- * demonstrate the ability to interact productively with others in a social environment;
- * display a positive and responsible attitude;
- * demonstrate initiative;
- * display self discipline;
- * be sensitive to others' feelings;
- * be considerate of others' opinions; and
- * cooperate with others.

HOMEWORK

It is your responsibility to ensure that homework is completed and assignments are submitted on time. Use your student planner to record homework and important due dates. Remember that since the next day's work often depends on completion of work at home, persistent neglect of homework will affect your performance.

LIBRARY

The Lisgar Library offers a wide range of print and electronic resources to encourage reading and promote the development of research skills. In September, grade nine students will visit the library for an orientation session. Instruction related to locating, selecting, evaluating and communicating information will be offered to all students throughout the school year. Students are encouraged to conference with Mr. Grose, the teacher-librarian, for major projects and summative assignments. The Lisgar Library is usually open from 8:30 am to 4:00 pm.



The computer-classroom area of the library provides students with access to the Internet and on-line databases. Chat-lines, games, and other inappropriate sites must not be accessed from within the school. A coin operated printer/copier is available for students who need to print work at school. Designated computers provide access to *Alexandria*, the on-line catalogue of the library's collection. To assist students in properly

documenting sources of information, the *Lisgar Style Book* is available in the library and on-line. Through Knowledge Ontario and the Ministry of Education, students have free access to extensive, authoritative reference, periodical and newspaper databases in both English and French. Information on these databases and other on-line resources is available through the library website at www.lisgar.ca/library.html. Students can obtain passwords at the circulation desk to be able to access most of these resources from home computers.

Remember, your student card is also your Lisgar Library card. Books are normally loaned for a 3 week period; however, extensions can usually be accommodated if requested in advance at the circulation desk. Overdue charges are posted in the library and on the website.

Students are encouraged to obtain a public library card to be able to access the Ottawa Public Library's extensive electronic databases and print resources. Senior students should use their public library membership to obtain "The Capital Sm@rtLibrary card" which lets individuals 16 years of age or older borrow books from the University of Ottawa Library and Carleton University Library.

Become involved with the Lisgar Library. Students who are interested in volunteering in the library should apply at the circulation desk. Your recommendations for new book titles are welcomed. Let us know how we can help!

PARKING

We regret that there is absolutely NO student parking available at Lisgar and as a result, any student vehicle parked illegally on school property will be ticketed and towed at the owner's risk and expense.

SAFE SCHOOLS PROTOCOL

Suspensions/Possible Expulsion

Students and parents/guardians may access OCDSB Policies and Procedures related to (a) Student Suspension (P.020.SCO; PR.511.SCO) and (b) Student Suspension/Investigation/Possible Expulsion (P.026.SCO; PR.511.SCO) at www.ocdsb.ca

Fire Drills

The exit you should use in case of emergency is posted in each room. When the alarm goes off, leave your books and bags in the classroom and move as quickly as possible as instructed by your teacher. **DO NOT RUN. DO NOT GO**



TO YOUR LOCKER. The first students out of the building should hold the doors open. When you have left the building, proceed to the field near City Hall or to the location indicated by your teacher. The Code of Student Behaviour will apply under these circumstances. Do not return inside the school until instructed to do so. The sounding of the fire alarm is to be considered a significant and serious matter. **ALWAYS ASSUME THAT THE ALARM IS SOUNDING FOR A FIRE.**

Lockdown Exercise

As part of the OCDSB's Safe Schools Initiative, Lisgar holds at least one Lockdown Exercise each year. A Lockdown is designed to provide students with a secure area to go to in emergency situations other than fire. During a Lockdown Exercise students will respond to a pre-arranged signal by moving to the nearest classroom, or other designated safe area, and remain there with a teacher until the all-clear message is received.

SECURITY OF PERSONAL PROPERTY

You will be assigned one locker in which to keep your books and other necessities for normal daily activities. **Do not take a locker other than the one assigned.** Dudley Shackle guard locks, available from the Main Office, are recommended. Lock combinations must be registered with the Main Office. Keep your locker locked at all times. Do not let your combination be known to others. Always make sure your locker is securely closed before you leave it. Remember that the locker remains the property of the school; **however, the school is not responsible for lost or stolen articles. Since lockers are considered school board property, a search of such property by school or board administration is lawful at any time there is reasonable cause to do so.** Students are not to share lockers.

REMINDER: Locks will be removed from all lockers immediately after the exams. Locker contents will be turned over to social agencies. Clean out your locker and remove your lock from your locker no later than the last day of your final exam in June.

PLEASE NOTE: Do not bring valuables to school. Do not leave valuables of any kind in the change rooms during Physical Education classes. In exceptional situations, please contact the main office for emergency safekeeping. Portable Ipods, MP3 players, cell phones, pagers, and other personal electronic devices should be left at home. There is no insurance available at school to cover their loss.

Lost and Found

The lost and found is located in the VP area. Please ensure that all books, calculators etc. are marked with your name.

OCTOBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Eid-al-Fitr 1	Mid-point in Term 1 REACH Bake Sale 2	Professional Activity Day for Teachers (no classes) 3	4
5	LETTERS OF CONCERN submitted to Main Office Battle of the Grades 6	Grade 12 Assembly for Post-Secondary Choices (Period 2) School Council Meeting (Library 7pm) 7	Take Our Kids To Work Assembly 8	Yom Kippur Dassehra (Vijayadashmi) 9	Key Club Bake Sale 3pm 10	11
12	Thanksgiving Day (Can.) (no classes) 13	Studco Octoberfest Begins 14	Post-Secondary Information Meeting for Parents of Grade 11 and 12 Students (6:15pm -7:00pm) 15	Undergrad Awards Ceremony 7:00pm – 9:00pm 16	LEAF Coffeeshouse 17	18
19	Grade Rep Speech Assembly Grade Rep Election Week begins Operation Christmas Child begins 20	Space Sim Bake Sale 3pm 21	Grade Rep Election Senior Music Night 7:30pm 22	PARENT-TEACHER INTERVIEWS (3pm- 7pm) Refreshments by VOX 23	24	25
26	27	Diwali Festival Language Club Bake Sale 28	Studco Leadership Camp departs 3pm 29	30	Halloween Outdoor Education Arboretum Orienteering (7:30am-9:00am) Studco Spirit Event Studco Leadership Camp returns 31	

NOVEMBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
Birth of Guru Nanak Dev Ji Daylight Saving Time Ends 2	School Council Meeting (Library 7pm) 3	Vegetarian Awareness Day 4	Take Our Kids To Work Day Outdoor Education Gatineau Park Orienteering (8am – 3pm) End of Term 1 5	Term 2 begins REACH Bake Sale 3pm 6	Spaghetti Dinner and Trivia Night sponsored by Key Club and Reach For The Top 7	8
9	10	Remembrance Day (Can.) REMEMBRANCE DAY ASSEMBLY Newsletter Submission Deadline 11	Birth of Baha'u'llah 12	Grad Photos Space Sim Bake Sale 3pm Stuoco Dance Operation Christmas Child ends 13	Professional Activity Day for Teachers (no classes) 14	15
16	Anti-Bullying Week Grad Photos 17	REPORT CARDS DISTRIBUTED Grad Photos 18	Grad Photos Canadian Open Mathematics Challenge Contest (COMC) 19	Grad Photos VOX Bake Sale 3pm 20	United Way Pancake Breakfast Pajama Day Grad Photos 21	22
23	Grad Photos 24	LAST DAY TO DROP A COURSE BEFORE FULL DISCLOSURE 25	Language Club Bake Sale 3pm 26	27	28	29
30						

DECEMBER 2008

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	EXAM SCHEDULE POSTED Canned Food Drive Begins Counsellor visits to Grade 8 feeder schools (Dec 1-12) 1	Vegetarian Awareness Day School Council Meeting (Library 7pm) 2		Drama Production (evening) with refreshments by REACH REACH Bake Sale 3pm 4	Drama Production (evening) with refreshments by VOX 5	Drama Production (evening) with refreshments by Space Sim 6
7	Eid-al-Adha Midpoint in Term 2 VOX Cookie Grams Sale begins 8	Outdoor Education Rock Climbing #2 (8am - 10am) 9	Outdoor Education Rock Climbing #2 (8am - 10am) Jazz and Choir Evening 7:30pm 10	Language Club Chocolate Fondue Winter Music Night 7:30pm 11	LAST DAY FOR CURRICULAR FIELD TRIPS 12	13
14	Studco Spirit Week SUMMATIVES BEGIN (Dec 15 - Jan 16) 15	Studco Spirit Week Space Sim Bake Sale 3pm 16	Studco Spirit Week VOX Cookie Gram Sales end 17	Studco Spirit Week Canned Food Drive Ends Christian Fellowship Luncheon 18	Studco Spirit Week LAST DAY OF CLASSES BEFORE HOLIDAY BREAK Admin Hot Chocolate Giveaway Holiday Assembly 19	Eid al-Adha 20
Winter Solstice 21	Hanukkah Christmas Break Begins 22	23	24	Christmas 25	Kwanzaa Boxing Day (Can.) 26	27
28	Muharram 29	30	New Year's Eve 31			

JANUARY 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				New Year's Day 1		2 3
4	Birth of Guru Gobind Singh Ji FIRST DAY BACK FROM HOLIDAY BREAK 5	6	Christmas-Feast of the Nativity (Orthodox) School Council Meeting (Library 7pm) 7	VOX Bake Sale 3pm Grade 12 Graduation Recital 7:30pm 8	Co-op Fair in Library (all day) 9	10
11	REACH Bake Sale 3pm Grade 8 Parents' "Gifted Program Information Night" with refreshments by REACH 12	13	Makar Sankranti IN-CLASS EVALUATIONS BEGIN Space Sim Bake Sale Grade 8 Parents' Information Night with refreshments by Key Club 14	IN-CLASS EVALUATIONS Grade 9 EQAO Assessment Art Show 7:00pm – 9:00pm 15	IN-CLASS EVALUATIONS LAST DAY FOR TESTS AND QUIZZES LAST DAY OF SUMMATIVE PERIOD Grade 9 EQAO Assessment 16	17
18	IN-CLASS EVALUATIONS Studco Anti-stress Week 19	IN-CLASS EVALUATIONS Pajama Day 20	IN-CLASS EVALUATIONS 21	LAST DAY OF IN-CLASS EVALUATIONS LAST DAY OF REGULAR CLASSES BEFORE EXAMINATIONS 22	District-wide Exams for ENG4C/ENG4U in the morning Deadline date for Feeder Schools to return Option Sheets 23	24
25	Chinese, Vietnamese, Korean New Year District-wide Exams for MPM2D and MFM2P in the morning 26	EXAMINATIONS 27	EXAMINATIONS 28	EXAMINATIONS 29	EXAMINATIONS 30	31

FEBRUARY 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY						
1	First Day of Semester 2 Term 3 Begins VOX Candy Gram Sales begin Christian Fellowship Monday Donut Sales begin School Council Meeting (Library 7pm)	2	3	TURNAROUND DAY with Locker Clean-up	REACH Bake Sale 3pm	4	5	6	7			
8	Multicultural Assembly (Studco)	9	Newsletter submission deadline Counsellors visit Period 1 Grade 9 level classes to complete option sheet presentations Last day to begin a new course	10	Counsellors visit Period 1 Grade 9 level classes to complete option sheet presentations VOX Candy Gram Sales end	11	Valentine's Semi-Formal Dance Studco Spirit Event Grade 11/Grade 12 returning students' Option Sheet Assembly (period 1) Grade 10 students' Option Sheet Assembly (Period 4)	12	Professional Activity Day for Teachers (no classes)	13	Valentine's Day	14
15	Family Day (Provincial Holiday; no classes)	16	REPORT CARDS DISTRIBUTED	17	COURSE CONSULTATION DAY Pascal, Cayley, and Fermat Mathematics Contests	18	Outdoor Education Winter Camp for Class #1 departs at 9am VOX Bake Sale 3pm Mock Timetable Afternoon (4:30pm -6:00pm) with refreshments by VOX	19	Outdoor Education Winter Camp for Class #1 returns at 4:30pm	20	21	
22	23	Toonie Tuesday Canadian Computing Competition	24	Studco Spirit Event AMC 12 Math Contest	25	OPTION SHEETS DUE Outdoor Education Winter Camp for Class #2 departs at 9:00am Physical Education P.A.R.T.Y. (field trip 9am-2:15pm)	26	Outdoor Education Winter Camp for Class #2 returns at 4:30pm Second Semester AP fees due Letters of Concern due for Civics/Careers Key Club Bake Sale	27	28		

MARCH 2009

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	School Council Meeting (Library 7pm)	Midpoint in Term 3	REACH Bake Sale 3pm Prague Concert 7:30pm	Studco Night Event	7
Daylight Saving Time Begins	8	9	10	11	12	13
15	March Break begins Music Department Prague Trip	16	17	18	19	20
22	First Day Back from March Break	23	24	25	26	27
29	30	31				

